

Home-Owner Information Sheet  
(One per person)

Homeowner legal name: \_\_\_\_\_

Name at birth if Different: \_\_\_\_\_

**Vacation Home address:**  
Street Name and number  
(Building # and condo #) \_\_\_\_\_

City & Zip code: \_\_\_\_\_

Home mailing address: \_\_\_\_\_

Home Telephone number: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Fax number: \_\_\_\_\_

Cell phone: \_\_\_\_\_

Email address: \_\_\_\_\_

Employer: \_\_\_\_\_

Drivers License # and **copy**: \_\_\_\_\_

Non US resident passport #: \_\_\_\_\_

Passport Expiration Date: Month: \_\_\_\_\_ / Day: \_\_\_\_\_ / Year: \_\_\_\_\_

(You need to have a **US NOTARIZED** copy of passport ) OR

(If you are NOT in US, there is a Two Step Process: Step 1 - Take passport to Solicitor to make copy. Step 2 – Call Foreign Common Wealth Office 020-7270-1500 to make arrangements to get their Seal on this copy.

Proposed close date: \_\_\_\_\_ **Please notify when closed**

Realtor Name and contact #: \_\_\_\_\_

Non – Resident  
Home Owner Information  
(One per person)

Date of Birth: Month: \_\_\_\_\_/Day: \_\_\_\_\_/Year: \_\_\_\_\_

Country of Birth \_\_\_\_\_

City and County of Birth \_\_\_\_\_

Have you previously received a US Taxpayer ID# ?      Yes\_\_\_                      No\_\_\_

Taxpayer number (TIN) \_\_\_\_\_

Taxpayer name \_\_\_\_\_

Male\_\_\_                      Female\_\_\_

Country of Citizenship \_\_\_\_\_

Visa:    Type\_\_\_\_\_

          Number \_\_\_\_\_

          Exp. Date \_\_\_\_\_

Is it your intention to rent your property this year? \_\_\_\_\_

**OR**

Is it your intention to sell your property and not rent it? \_\_\_\_\_

Is this property Mortgaged? \_\_\_\_\_

(If so, please send a copy from the Mortgage Company)

Who do you use as your Management Company? \_\_\_\_\_

Print Name:

Signature:

\_\_\_\_\_

\_\_\_\_\_

**Note:** If you have any questions, please do not hesitate to call  
Bill at 001-407-679-1814 Ext: 15; email at [Bill@HessAccounting.com](mailto:Bill@HessAccounting.com); Fax 001-407-679-4578